

**TELEPHONE CONFERENCE
FUNERAL DIRECTORS EXAMINING BOARD MEETING
MINUTES
JULY 20, 2004**

PRESENT: J. C. Frazier, Bonnie Gift, Rosalie Murphy, David Olsen, Connie Ryan (in person, Rm 180), and Rick Unbehaun

STAFF PRESENT: Jerry Lowrie, Bureau Director; Jacquelyn Rothstein, Legal Counsel; Pat Schenck, Program Assistant; and Division of Enforcement Staff

CALL TO ORDER

Rick Unbehaun, Chair, called the meeting to order at 9:44 a.m. A quorum of six members was present.

Mr. Unbehaun welcomed Rosalie Murphy as the new member to the Board.

AGENDA

Additions to Agenda:

- Amend Item 5 C - Deliberation of Proposed Stipulations or any that may be signed after mailing of agenda.

MOTION: David Olsen moved, seconded by Bonnie Gift, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES (APRIL 20, 2004)

Change "Call to Order" to: Rick Unbehaun, Chair, called the meeting to order at 9:35 a.m.

MOTION: J. C. Frazier moved, seconded by David Olsen, to approve the minutes of April 20, 2004 as amended. Motion carried unanimously.

**ADMINISTRATIVE REPORT
JERRY LOWRIE, BUREAU DIRECTOR**

Mr. Lowrie thanked the Board for participating on the telephone conference call due to the lack of important agenda items to warrant the Board members traveling to Madison. The Cremation Bill is an important issue with the Board. The Board may have a telephone conference in September or October depending on the status of the Cremation Bill.

BOARD ROSTER

The Board reviewed the roster and made corrections to their mailing addresses, phone numbers, and e-mail addresses.

MEETING DATES FOR 2004

The next Board meeting is November 9, 2004.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES

Noted.

PRESENTATION OF PROPOSED STIPULATIONS BY DIVISION OF ENFORCEMENT OR ANY THAT MAY BE SUBMITTED AFTER MAILING OF THE AGENDA

Mark Hermann, Attorney, DOE presented the proposed stipulations in the matters concerning
Hartson Funeral Home, Gary A. Hartson, Roger J. Palmer 01 FDR 033, and
Taylor J. Page 02 FDR 045
Martin Page Funeral Home 04 FDR 001
Church & Chapel 99 FDR 005, 99 FDR 026

Jack Temby, Attorney, DOE presented the proposed stipulation in the matter concerning Chiketa Kennedy 02 FDR 025

CLOSED SESSION

MOTION: Bonnie Gift moved, seconded by J. C. Frazier, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats. Roll Call Vote: Rick Unbehaun-yes; J.C. Frazier-yes; Bonnie Gift-yes; David Olsen-yes; Rosalie Murphy-yes; Connie Ryan-yes. Motion carried unanimously.

Open Session recessed at 10:40 a.m.

The Board deliberated on the Monitoring Report, the Case Status Report and Case Closings, Proposed Stipulations, Proposed Administrative Warnings, and Pending Applications.

RECONVENE TO OPEN SESSION

MOTION David Olsen moved, seconded by Connie Ryan, to reconvene into Open Session at 11:55 a.m. Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

MONITORING REPORT

None.

CASE CLOSINGS

02 FDR 045

MOTION J. C. Frazier moved, seconded by Connie Ryan, to close case **02 FDR 045** for no violation. Motion carried unanimously.

02 FDR 041

MOTION J. C. Frazier moved, seconded by David Olsen, to close case **02 FDR 041** for no violation. Motion carried unanimously.

STIPULATIONS

HARTSON FUNERAL HOME, GARY A. HARTSON, ROGER J. PALMER 01 FDR 033

MOTION: Bonnie Gift moved, seconded by Rosalie Murphy, to reject the proposed stipulation and refer Hartson Funeral Home, Gary A. Hartson, Roger J. Palmer 01 FDR 033 back to the Division of Enforcement for further action Rick Unbehaun, Case Advisor. Motion carried.

TAYLOR J. PAGE 02 FDR 045

MOTION: David Olsen moved, seconded by Connie Ryan, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter concerning **Taylor J. Page 02 FDR 045**. J. C. Frazier and Rick Unbehaun, Case Advisors. Motion carried.

MARTIN PAGE FUNERAL HOME 04 FDR 001

MOTION: David Olsen moved, seconded by J. C. Frazier, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter concerning **Martin Page Funeral Home 04 FDR 001**. No Case Advisor. Motion carried unanimously.

**CHURCH & CHAPEL 99 FDR 005, 99 FDR 026
AMY M. DUCHARME**

MOTION: Connie Ryan moved, seconded by David Olsen, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter concerning

Church & Chapel 99 FDR 005, 99 FDR 026. Rick Unbehaun, Case Advisor. Motion carried.

CHIKETA KENNEDY 02 FDR 025

MOTION: David Olsen moved, seconded by Bonnie Gift, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter concerning **Chiketa Kennedy 02 FDR 025**. No Case Advisor. Motion carried unanimously.

**ADMINISTRATIVE WARNING
PENDING APPLICATIONS**

None.

ADJOURNMENT

MOTION: Bonnie Gift moved, seconded by Rosalie Murphy, to adjourn the meeting at 12:00 Noon. Motion carried unanimously.

NEXT MEETING: November 9, 2004

Suggested Future Agenda Items

- Cremation Bill